

Cleaning Company - Booking - Online Quote Form

Page 1 - Initial Booking Details

(this will be located in homepage and online booking page)

Get a Quote > [Enter Post Code]

Email > [Enter Email]

Notes:

1. Email is required to send user confirmation of booking and to sign up user as a member
2. We will provide a list of postcodes to add to the database and the system should detect the entry made by user from the database list (first part of the postcode shown in the example below in bold). If user enters a postcode that is stored in the database, then they can proceed and make a booking. We should be able to add / edit postcodes from admin panel.

Example UK Post Code - N15 5QN

3. Hourly Rate will depend on the first part of the postcode. As the hourly rate will vary for different postcodes we should be able to set hourly rates for respective postcodes in admin panel.

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Page 2 - Quote Form

Conditional : [Regular cleaning] [One-off cleaning] [End of Tenancy Cleaning]

Notes for the above - depending on the user make one of the above selection, the user should be directed to the relevant page after completing below details:

Your Information

Full Name:

Mobile Number:

When is a good time to call you (optional)

Flat Number / House Number

Address Line 1:

Address Line 2:

Address Line 3:

Post Code: {post code should pre-populate from page 1}

Date: [calendar pop-up] -

Time: [Hour time slots - from 7AM - 7PM]

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Page 2.1 - Availability screen

This page should display available dates as 2 days ahead i.e. if 1st Sep was chosen by user, it should display 3rd September and onwards.

There should be options for user to reselect available date / Time

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Page 3.1 - Option 1 > Regular Cleaning

Frequency: [Every week] [Every 2 weeks] [Once a month]

Choose Hours: [-] 2 [+] *min 2 hours*

Extras: [Inside Cabinets] [Inside Oven] [Inside Fridge]

(Ticking each option should add an hour to the job and hourly rate to the price)

Supplies: [Bring cleaning supplies] [I will have cleaning supplies]

Cleaning supplies include: Sponges, clothes, sprays, oven cleaner, disinfectant. We are unable to provide, mop, bucket, broom, vacuum cleaner

Notes: *Selecting 'Bring cleaning Supplies' ads £5 to the price - this will be added to Pay Cleaner field*

Cost Details:

Cleaner rate: £7.50 per hour

Agency Fee: £4.50 per hour

(Notes: Based on example of: No. of Weeks 12 Selected Hours: 2)

Total: £24 Per Week

Pay Cleaner: £15 per week

Agency Fee - Pay Now: £39 Per Month

*(Notes: on above 2 hours x £4.50 = £9 per week => 9 *52 / 12 = £39 per month)*

Notes to be displaced to user:

For transparency, so you can see what the cleaner really gets, the cleaner is paid each week, directly by yourself.

The Agency fee is paid upfront or monthly (in advance) for regular cleaning.

The Agency and Insurance fee is only due immediately.

You can change the cleaner whenever you want to, and have temporary cleaners to cover your regular cleaner's sickness and holidays.

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COMPLETE PROCESS

Payment Method: Accept Credit Card, Debit card with PayPal Standard.

(To complete transaction user will be sign up for monthly subscription)

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Page 3.2 - Option 2 > One off Cleaning

Choose Hours [-] 4 [+] min 4 hours

Extras: [Inside Cabinets] [Inside Oven] [Inside Fridge]

(Ticking each option should add an hour to the job and hourly rate to the price)

Supplies: [Bring cleaning supplies] [I will have cleaning supplies]

Cleaning supplies include: Sponges, clothes, sprays, oven cleaner, disinfectant. We are unable to provide, mop, bucket, broom, vacuum cleaner

Notes: *Selecting 'Bring cleaning Supplies' adds £5 to the price - this will be added to Pay Cleaner field*

Cost Details

Cleaner rate: £7.50 per hour

Agency Fee: £4.50 per hour

Selected Hours: 4

Total: £48

Pay Cleaner: £30 On the Day

Agency Fee - Pay Now: £18

Notes to be displaced to user:

For transparency, so you can see what the cleaner really gets, the cleaner is paid each week, directly by yourself.

The Agency fee is paid upfront or monthly (in advance) for regular cleaning.

The Agency and Insurance fee is only due immediately.

You can change the cleaner whenever you want to, and have temporary cleaners to cover your regular cleaner's sickness and holidays.

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COMPLETE PROCESS

Payment Method: Accept Credit Card, Debit card with PayPal Standard.

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Page 3.3 - Option 3 > End of Tenancy Cleaning

Dropdown options: [Studio, 1 bed, 2 bed, 3 bed, 4 bed, 5 bed, 6 bed] Price [to pick up from database]

Example: user selects 1 bed option

Pay £110 Now

Notes: the following prices are to be stored in the database.

[Studio = 80, 1 bed = 110, 2 bed 140, 3 bed = 150, 4 bed = 160, 5 bed= 170, 6 bed = 180]

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COMPLETE PROCESS

Payment Method: Accept Credit Card, Debit card with PayPal Standard.

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Data Management:

Postcode: We should be able to add new postcodes to the database from admin panel

Hourly Rate: We should be able to set different hourly rates on the various post codes. This will exclude end of tenancy cleaning as these are fixed price based on the job.

About the Payment system to be implemented

The booking process should work out the agency fee to be taken from the customer credit / debit card based for one off cleaning (one-time payment) and regular cleaning (recurring payment).

Here is the reference for recurring payment

<https://www.paypal.com/pdn-recurring>